REFERENCE: 15301 EFFECTIVE: 05/01/06 REVIEW: 05/01/09

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# REQUIREMENTS FOR EMT-P ACCREDITATION

#### **PURPOSE**

To define the accreditation requirements for an eligible individual to practice as an Emergency Medical Technician-Paramedic (EMT-P) within the counties of Inyo, Mono and San Bernardino.

# **AUTHORITY**

Title 22, Division 9, Chapter 4, Section 100164 of the California Health and Safety Code.

### **PROCEDURE**

### **Initial EMT-P Accreditation**

- 1. Possess a current California EMT-P license
- 2. Submit the appropriate ICEMA application with:
  - a. Fee as set by ICEMA. The fee is not refundable or transferable.
  - b. Verification of employment or intent to employ as an EMT-P by an authorized ALS provider agency or by an EMS provider agency that has formally requested ALS authorization in the ICEMA region.
  - c. Copy of front and back of current signed BLS/CPR and ACLS cards.
  - d. Copy of course completion certificate.
- 3. Photo taken at ICEMA when application is submitted. Applicant may submit a driver's license size photo (no tinted glasses or hats) with their application.
- 4. A provisional card will be issued upon receipt of items #1 through #3. The provisional EMT-P may function using the approved State Basic Scope of Practice while working with a partner who is fully accredited as an EMT-P within the local EMS region for thirty (30) calendar days from receipt of completed application. The ICEMA Medical Director may extend this provisional status for just cause.
- 5. If the accreditation requirements are not completed within thirty (30) days, the applicant must complete a new application and pay a new fee to begin another thirty (30) day period. An applicant may only apply for initial accreditation a maximum of three (3) times per calendar year.
- 6. Successfully complete an orientation (not to exceed eight (8) classroom hours) of local protocols and policies given by an ICEMA approved EMT-P orientation/skills instructor, and document training in all ICEMA undefined scope of practice areas. The ICEMA Medical Director may waive this requirement for EMT-P graduates from an approved EMT-P training institution in this region.
- 7. Successfully pass the local accreditation written examination with a minimum score of eighty percent (80%) and attend the skills testing in ICEMA undefined scope of practice. The EMS Medical Director may waive skills testing for EMT-P graduates from an approved EMT-P training institution in this region.
  - a. A candidate who fails to pass the ICEMA written exam on the first attempt will have to pay the ICEMA approved fee and re-take the exam with a score of 85%.
  - b. A candidate who fails to pass the ICEMA written exam on the second attempt will have to pay the ICEMA approved fee, and provide documentation of eight (8) hours of remedial training in relation to ICEMA protocols, policies / procedures given by their EMS/QI Coordinator and pass the ICEMA exam with a score of 85%.
  - c. If the candidate fails to pass the ICEMA exam on the third attempt, the ICEMA Medical Director will review the candidate's application to determine additional training requirements
- 8. Successfully complete a supervised field evaluation to consist of no less than five (5) but no more than ten (10) ALS responses. The ICEMA Medical Director may waive this requirement for EMT-P graduates from an approved EMT-P training institution in this region. who have met all of the following conditions:

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- a. Course completion was within six (6) months of the date of application for accreditation.
- b. Field internship was obtained within the ICEMA region with an ICEMA approved EMT-P preceptor.
- c. Complete and sign the waiver documenting items (a) and (b). No other form will be accepted.
- 9. The Medical Director shall evaluate any candidate who fails to successfully complete the field evaluation and recommend further evaluation or training as required. Failure to complete the supervised field evaluation may constitute failure of the entire process.
- 10. The local EMS agency will notify individuals applying for accreditation of the decision to accredit within thirty (30) days of receipt of completed application.

## **EMT-P Continuous Accreditation**

- 1. Possess a renewed California EMT-P license and current ICEMA accreditation If ICEMA accreditation has lapsed for more than one (1) year, the individual must comply with the Initial Accreditation Procedure.
- 2. Photo taken at ICEMA when renewal form is submitted. A driver's license size photo (no tinted glasses or hats) may be submitted with the renewal form
- 3. Submit the ICEMA Continuous Accreditation Renewal Form with:
  - a. Verification of employment or intent to employ as an EMT-P by an authorized ALS provider agency or by an EMS provider agency that has formally requested ALS authorization by ICEMA
  - b. Copy of front and back of current signed BLS/CPR and ACLS cards.
  - c. Documentation of two (2) ICEMA approved skills Days. One taken during each year of accreditation.
  - d. Documentation of six (6) hours of field care audits obtained within the ICEMA region.
  - e. Documentation of two (2) different ICEMA Protocol Update Curriculum classes. (NOTE: This requirement will remain in effect until December 31, 2006. After that date the Annual Curriculum Class will replace the PUC.)
- 4. Individuals without documentation of b, c, d, and e above must provide documentation to ICEMA of completion of these requirements within 30 days of submission of the Continuous Accreditation Renewal Form If documentation has not been received at ICEMA within the specified time the ICEMA Medical Director will determine additional requirements.
- 5. Individuals without documentation of two (2) different PUC classes must: (NOTE: This requirement will remain in effect until December 31, 2006. After that date the Annual Curriculum Class will replace the PUC.)
  - a. Pay fee as set by ICEMA and successfully pass the ICEMA Accreditation Examination with a score of eighty percent (80%).
  - b. A candidate who fails to pass the ICEMA written exam on the first attempt will have to pay the ICEMA approved fee and re-take the exam with a score of 85%.
    - An individual who fails to pass the ICEMA Accreditation Examination on the second attempt will have to pay the ICEMA approved fee, and provide documentation of eight (8) hours of remedial training in relation to ICEMA protocols, policies / procedures given by their EMS/QI Coordinator and pass the ICEMA exam with a score of 85%.
  - d. If the individual fails to pass the ICEMA Accreditation Examination on the third attempt, the ICEMA Medical Director will determine additional training requirements.

APPROVED:	( Mem m)	2-28-06
11/	ICEMA Medical Director	Date
MAR 0 8 2006	James Guliardoon MO	3/16/06
San Bernardino Co. Health Officer Date	Inyo Co. Health Officer	Date/
Clark 3/212	CEMA Executive Director	3/16/06 Date
Mono Co. Health Officer Date	1CEMIA Executive Director	Date